

KEY RESULT AREA / OUTPUTS	PERFORMANCE INDICATORS (Q, Q, T)
<p>Act as a subject matter expert/Resource Person</p>	<p>1 – No action taken</p> <p>Quality - Based on the evaluation report of the participants' stakeholders as audience during the activity.</p> <p>For 2014 projects that has no evaluation report, the rater and ratee should use a reasonable basis for measuring quality and time rating acceptable also to the PMT.</p>
<p>Administrative request facilitation (Internal/External Request) Conference room Request of vehicle Catering Plane ticket RIS</p> <ul style="list-style-type: none"> - Clean and in order - Food service (presentable & acceptable) - Driving attitude - Plane ticket – on time & convenient 	<p>Quality (Quality and condition of the requested logistics evaluated by the requesting staff or external clients if the activity involves them such as conferences or seminars)</p> <p>5 – 96% - 100% quality service provided base on the feedback report of the requesting staff or external clients</p> <p>4 – 75% - 95% quality service provided base on the feedback report of the requesting staff or external clients</p> <p>3 – 50% - 74% quality service provided base on the feedback report of the requesting staff or external clients</p> <p>2 – 1% - 25% quality service provided base on the feedback report of the requesting staff or external clients</p> <p>1 – No action taken</p> <p>For 2014 projects that have no evaluation report, the rater and ratee should use a reasonable basis for measuring quality and time rating acceptable also to the PMT.</p>
<p>Messengers</p>	<p>Quality</p> <p>5 – 100% with fully accomplished acknowledgement receipt form</p> <p>4 – 75% with fully accomplished acknowledgement receipt form</p> <p>3 – 50% with fully accomplished acknowledgement receipt form</p> <p>2 – 25% with fully accomplished acknowledgement receipt form</p> <p>1 – Partially accomplished acknowledgement receipt form or No acknowledgement receipt</p>