

**SUMMARY OF APPROPRIATIONS, ALLOTMENTS, OBLIGATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES**

**As at the Quarter Ending March 31, 2022**

Department: Department of Social Welfare and Development (DSWD)  
 Agency/Entity: National Council on Disability Affairs  
 Operating Unit: < not applicable >  
 Organization Code (UACS) : 20 004 0000000  
 Fund Cluster: 01 Regular Agency Fund  
 (e.g. UACS Fund Cluster: 01-Regular Agency Fund, 02-Foreign Assisted Projects Fund, 03-Special Account-Locally Funded/Domestic Grants Fund, and 04-Special Account-Foreign Assisted/Foreign Grants Fund)

	Current Year Appropriations
	Supplemental Appropriations
X	Continuing Appropriations

Particulars	UACS CODE	Appropriations			Allotments					Obligations					Disbursements					Balances			
		Authorized Appropriations	Adjustments (Transfer To/From, Modifications/Augmentations)	Adjusted Appropriations	Allotments Received	Adjustments (Reductions, Modifications/Augmentations)	Transfer To	Transfer From	Adjusted Allotments	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	TOTAL	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	TOTAL	Unreleased Appropriations	Unobligated Allotments	Unpaid Obligations (15-20)=(23+24)	
																						Due and Demandable	Not Yet Due and Demandable
1	2	3	4	5=(3+4)	6	7	8	9	10=[(6+(-)7)-8+9]	11	12	13	14	15=(11+12+13+14)	16	17	18	19	20=(16+17+18+19)	21=(5-10)	22=(10-15)	23	24
SUMMARY		13,319,086.90	0.00	13,319,086.90	13,319,086.90	0.00	0.00	0.00	13,319,086.90	1,065,156.36	0.00	0.00	0.00	1,065,156.36	1,065,156.36	0.00	0.00	0.00	1,065,156.36	0.00	12,253,930.54	0.00	0.00
I. CONTINUING APPROPRIATIONS		13,319,086.90	0.00	13,319,086.90	13,319,086.90	0.00	0.00	0.00	13,319,086.90	1,065,156.36	0.00	0.00	0.00	1,065,156.36	1,065,156.36	0.00	0.00	0.00	1,065,156.36	0.00	12,253,930.54	0.00	0.00
I. Agency Specific Budget		13,319,086.90	0.00	13,319,086.90	13,319,086.90	0.00	0.00	0.00	13,319,086.90	1,065,156.36	0.00	0.00	0.00	1,065,156.36	1,065,156.36	0.00	0.00	0.00	1,065,156.36	0.00	12,253,930.54	0.00	0.00
Maintenance and Other Operating Expenses		766,517.90	0.00	766,517.90	766,517.90	0.00	0.00	0.00	766,517.90	110,000.00	0.00	0.00	0.00	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00	0.00	656,517.90	0.00	0.00
Traveling Expenses	5020100000	50,050.00	0.00	50,050.00	50,050.00	0.00	0.00	0.00	50,050.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,050.00	0.00	0.00
Traveling Expenses - Local	5020101000	50,050.00	0.00	50,050.00	50,050.00	0.00	0.00	0.00	50,050.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,050.00	0.00	0.00
Training and Scholarship Expenses	5020200000	11,917.50	0.00	11,917.50	11,917.50	0.00	0.00	0.00	11,917.50	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	1,917.50	0.00	0.00
Training Expenses	5020201000	11,917.50	0.00	11,917.50	11,917.50	0.00	0.00	0.00	11,917.50	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	1,917.50	0.00	0.00
Training Expenses	5020201002	11,917.50	0.00	11,917.50	11,917.50	0.00	0.00	0.00	11,917.50	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	1,917.50	0.00	0.00
Supplies and Materials Expenses	5020300000	175,348.56	(30,000.00)	145,348.56	175,348.56	(30,000.00)	0.00	0.00	145,348.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,348.56	0.00	0.00
Office Supplies Expenses	5020301000	32,845.00	0.00	32,845.00	32,845.00	0.00	0.00	0.00	32,845.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,845.00	0.00	0.00
Office Supplies Expenses	5020301002	32,845.00	0.00	32,845.00	32,845.00	0.00	0.00	0.00	32,845.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,845.00	0.00	0.00
Fuel, Oil and Lubricants Expenses	5020309000	63,236.46	0.00	63,236.46	63,236.46	0.00	0.00	0.00	63,236.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63,236.46	0.00	0.00
Semi-Expendable Machinery and Equipment Expenses	5020321000	10,972.00	0.00	10,972.00	10,972.00	0.00	0.00	0.00	10,972.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,972.00	0.00	0.00
Office Equipment	5020321002	600.00	0.00	600.00	600.00	0.00	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00
Information and Communications Technology Equipment	5020321003	9,502.00	0.00	9,502.00	9,502.00	0.00	0.00	0.00	9,502.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,502.00	0.00	0.00
Printing Equipment	5020321011	870.00	0.00	870.00	870.00	0.00	0.00	0.00	870.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	870.00	0.00	0.00
Semi-Expendable Furniture, Fixtures and Books Expenses	5020322000	62,852.50	(30,000.00)	32,852.50	62,852.50	(30,000.00)	0.00	0.00	32,852.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,852.50	0.00	0.00
Furniture and Fixtures	5020322001	32,852.50	0.00	32,852.50	32,852.50	0.00	0.00	0.00	32,852.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,852.50	0.00	0.00
Books	5020322002	30,000.00	(30,000.00)	0.00	30,000.00	(30,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Supplies and Materials Expenses	5020399000	5,442.60	0.00	5,442.60	5,442.60	0.00	0.00	0.00	5,442.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,442.60	0.00	0.00
Utility Expenses	5020400000	212,536.68	0.00	212,536.68	212,536.68	0.00	0.00	0.00	212,536.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	212,536.68	0.00	0.00
Water Expenses	5020401000	100,436.95	0.00	100,436.95	100,436.95	0.00	0.00	0.00	100,436.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,436.95	0.00	0.00
Electricity Expenses	5020402000	112,099.73	0.00	112,099.73	112,099.73	0.00	0.00	0.00	112,099.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112,099.73	0.00	0.00
Communication Expenses	5020500000	209,789.84	(41,427.49)	168,362.35	209,789.84	(41,427.49)	0.00	0.00	168,362.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168,362.35	0.00	0.00
Postage and Courier Services	5020501000	18,020.00	0.00	18,020.00	18,020.00	0.00	0.00	0.00	18,020.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,020.00	0.00	0.00
Telephone Expenses	5020502000	71,677.84	(31,651.85)	40,025.99	71,677.84	(31,651.85)	0.00	0.00	40,025.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,025.99	0.00	0.00

**Department:** Department of Social Welfare and Development (DSWD)  
**Agency/Entity:** National Council on Disability Affairs  
**Operating Unit:** < not applicable >  
**Organization Code (UACS) :** 20 004 0000000  
**Fund Cluster:** 01 Regular Agency Fund  
 (e.g. UACS Fund Cluster: 01-Regular Agency Fund, 02-Foreign Assisted Projects Fund, 03-Special Account-Locally Funded/Domestic Grants Fund, and 04-Special Account-Foreign Assisted/Foreign Grants Fund)

	Current Year Appropriations
	Supplemental Appropriations
X	Continuing Appropriations

Particulars	UACS CODE	Appropriations			Allotments					Obligations					Disbursements					Balances			
		Authorized Appropriations	Adjustments (Transfer To/From, Modifications/ Augmentations)	Adjusted Appropriations	Allotments Received	Adjustments (Reductions, Modifications/ Augmentations)	Transfer To	Transfer From	Adjusted Allotments	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	TOTAL	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	TOTAL	Unreleased Appropriations	Unobligated Allotments	Unpaid Obligations (15-20)=(23+24)	
																						Due and Demandable	Not Yet Due and Demandable
1	2	3	4	5=(3+4)	6	7	8	9	10=[(6+(-)7)-8+9]	11	12	13	14	15=(11+12+13+14)	16	17	18	19	20=(16+17+18+19)	21=(5-10)	22=(10-15)	23	24
Mobile	5020502001	33,491.85	(31,651.85)	1,840.00	33,491.85	(31,651.85)	0.00	0.00	1,840.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,840.00	0.00	0.00
Landline	5020502002	38,185.99	0.00	38,185.99	38,185.99	0.00	0.00	0.00	38,185.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,185.99	0.00	0.00
Internet Subscription Expenses	5020503000	120,092.00	(9,775.64)	110,316.36	120,092.00	(9,775.64)	0.00	0.00	110,316.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,316.36	0.00	0.00
Confidential, Intelligence and Extraordinary Expenses	5021000000	400.00	0.00	400.00	400.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00
Extraordinary and Miscellaneous Expenses	5021003000	400.00	0.00	400.00	400.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00
Professional Services	5021100000	775.28	0.00	775.28	775.28	0.00	0.00	0.00	775.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	775.28	0.00	0.00
Other Professional Services	5021199000	775.28	0.00	775.28	775.28	0.00	0.00	0.00	775.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	775.28	0.00	0.00
General Services	5021200000	10,934.18	0.00	10,934.18	10,934.18	0.00	0.00	0.00	10,934.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,934.18	0.00	0.00
Security Services	5021203000	10,934.18	0.00	10,934.18	10,934.18	0.00	0.00	0.00	10,934.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,934.18	0.00	0.00
Repairs and Maintenance	5021300000	15,810.52	0.00	15,810.52	15,810.52	0.00	0.00	0.00	15,810.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,810.52	0.00	0.00
Repairs and Maintenance - Buildings and Other Structures	5021304000	647.90	0.00	647.90	647.90	0.00	0.00	0.00	647.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	647.90	0.00	0.00
Buildings	5021304001	647.90	0.00	647.90	647.90	0.00	0.00	0.00	647.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	647.90	0.00	0.00
Repairs and Maintenance - Machinery and Equipment	5021305000	14,506.00	0.00	14,506.00	14,506.00	0.00	0.00	0.00	14,506.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,506.00	0.00	0.00
Office Equipment	5021305002	13,786.00	0.00	13,786.00	13,786.00	0.00	0.00	0.00	13,786.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,786.00	0.00	0.00
Information and Communication Technology Equipment	5021305003	720.00	0.00	720.00	720.00	0.00	0.00	0.00	720.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	720.00	0.00	0.00
Repairs and Maintenance - Transportation Equipment	5021306000	656.62	0.00	656.62	656.62	0.00	0.00	0.00	656.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	656.62	0.00	0.00
Motor Vehicles	5021306001	656.62	0.00	656.62	656.62	0.00	0.00	0.00	656.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	656.62	0.00	0.00
Taxes, Insurance Premiums and Other Fees	5021500000	30,915.74	0.00	30,915.74	30,915.74	0.00	0.00	0.00	30,915.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,915.74	0.00	0.00
Fidelity Bond Premiums	5021502000	29,325.00	0.00	29,325.00	29,325.00	0.00	0.00	0.00	29,325.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,325.00	0.00	0.00
Insurance Expenses	5021503000	1,590.74	0.00	1,590.74	1,590.74	0.00	0.00	0.00	1,590.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,590.74	0.00	0.00
Other Maintenance and Operating Expenses	5029900000	48,039.60	71,427.49	119,467.09	48,039.60	71,427.49	0.00	0.00	119,467.09	100,000.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.00	19,467.09	0.00	0.00
Advertising Expenses	5029901000	785.04	0.00	785.04	785.04	0.00	0.00	0.00	785.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	785.04	0.00	0.00
Printing and Publication Expenses	5029902000	573.98	0.00	573.98	573.98	0.00	0.00	0.00	573.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	573.98	0.00	0.00
Representation Expenses	5029903000	3,949.27	96,188.49	100,137.76	3,949.27	96,188.49	0.00	0.00	100,137.76	100,000.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.00	137.76	0.00	0.00
Transportation and Delivery Expenses	5029904000	40,035.00	(24,761.00)	15,274.00	40,035.00	(24,761.00)	0.00	0.00	15,274.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,274.00	0.00	0.00
Subscription Expenses	5029907000	530.97	0.00	530.97	530.97	0.00	0.00	0.00	530.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	530.97	0.00	0.00
ICT Software Subscription	5029907001	530.97	0.00	530.97	530.97	0.00	0.00	0.00	530.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	530.97	0.00	0.00
Donations	5029908000	646.50	0.00	646.50	646.50	0.00	0.00	0.00	646.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	646.50	0.00	0.00
Other Maintenance and Operating Expenses	5029999000	1,518.84	0.00	1,518.84	1,518.84	0.00	0.00	0.00	1,518.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,518.84	0.00	0.00
Other Maintenance and Operating Expenses	5029999099	1,518.84	0.00	1,518.84	1,518.84	0.00	0.00	0.00	1,518.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,518.84	0.00	0.00
Capital Outlays		12,552,569.00	0.00	12,552,569.00	12,552,569.00	0.00	0.00	0.00	12,552,569.00	955,156.36	0.00	0.00	0.00	955,156.36	955,156.36	0.00	0.00	0.00	955,156.36	0.00	11,597,412.64	0.00	0.00

**Department:** Department of Social Welfare and Development (DSWD)  
**Agency/Entity:** National Council on Disability Affairs  
**Operating Unit:** < not applicable >  
**Organization Code (UACS) :** 20 004 0000000  
**Fund Cluster:** 01 Regular Agency Fund  
 (e.g. UACS Fund Cluster: 01-Regular Agency Fund, 02-Foreign Assisted Projects Fund, 03-Special Account-Locally Funded/Domestic Grants Fund, and 04-Special Account-Foreign Assisted/Foreign Grants Fund)

	Current Year Appropriations
	Supplemental Appropriations
X	Continuing Appropriations

Particulars	UACS CODE	Appropriations			Allotments					Obligations					Disbursements					Balances			
		Authorized Appropriations	Adjustments (Transfer To/From, Modifications/ Augmentations)	Adjusted Appropriations	Allotments Received	Adjustments (Reductions, Modifications/ Augmentations)	Transfer To	Transfer From	Adjusted Allotments	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	TOTAL	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	TOTAL	Unreleased Appropriations	Unobligated Allotments	Unpaid Obligations (15-20)=(23+24)	
																						Due and Demandable	Not Yet Due and Demandable
1	2	3	4	5=(3+4)	6	7	8	9	10=[(6+(-)7)-8+9]	11	12	13	14	15=(11+12+13+14)	16	17	18	19	20=(16+17+18+19)	21=(5-10)	22=(10-15)	23	24
Property, Plant and Equipment Outlay	5060400000	10,120,569.00	0.00	10,120,569.00	10,120,569.00	0.00	0.00	0.00	10,120,569.00	955,156.36	0.00	0.00	0.00	955,156.36	955,156.36	0.00	0.00	0.00	955,156.36	0.00	9,165,412.64	0.00	0.00
Machinery and Equipment Outlay	5060405000	10,120,569.00	(113,595.00)	10,006,974.00	10,120,569.00	(113,595.00)	0.00	0.00	10,006,974.00	841,561.36	0.00	0.00	0.00	841,561.36	841,561.36	0.00	0.00	0.00	841,561.36	0.00	9,165,412.64	0.00	0.00
Office Equipment	5060405002	700.00	0.00	700.00	700.00	0.00	0.00	0.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	0.00	0.00
Information and Communication Technology Equipment	5060405003	9,355,869.00	0.00	9,355,869.00	9,355,869.00	0.00	0.00	0.00	9,355,869.00	841,561.36	0.00	0.00	0.00	841,561.36	841,561.36	0.00	0.00	0.00	841,561.36	0.00	8,514,307.64	0.00	0.00
Printing Equipment	5060405012	764,000.00	(113,595.00)	650,405.00	764,000.00	(113,595.00)	0.00	0.00	650,405.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650,405.00	0.00	0.00
Furniture, Fixtures and Books Outlay	5060407000	0.00	113,595.00	113,595.00	0.00	113,595.00	0.00	0.00	113,595.00	113,595.00	0.00	0.00	0.00	113,595.00	113,595.00	0.00	0.00	0.00	113,595.00	0.00	0.00	0.00	0.00
Furniture and Fixtures	5060407001	0.00	113,595.00	113,595.00	0.00	113,595.00	0.00	0.00	113,595.00	113,595.00	0.00	0.00	0.00	113,595.00	113,595.00	0.00	0.00	0.00	113,595.00	0.00	0.00	0.00	0.00
Intangible Assets Outlay	5060600000	2,432,000.00	0.00	2,432,000.00	2,432,000.00	0.00	0.00	0.00	2,432,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,432,000.00	0.00	0.00
Computer Software	5060602000	2,432,000.00	0.00	2,432,000.00	2,432,000.00	0.00	0.00	0.00	2,432,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,432,000.00	0.00	0.00
GRAND TOTAL		13,319,086.90	0.00	13,319,086.90	13,319,086.90	0.00	0.00	0.00	13,319,086.90	1,065,156.36	0.00	0.00	0.00	1,065,156.36	1,065,156.36	0.00	0.00	0.00	1,065,156.36	0.00	12,253,930.54	0.00	0.00

**Certified Correct:**  
  
 MADELINE HILARIO - ICOT  
 Budget Officer  
  
**Date:** 2022-04-07 14:35:23

**Certified Correct:**  
  
 FELICIA B. HERMOGENES  
 Accountant  
  
**Date:** 2022-04-07 14:35:23

**Recommending Approval:**  
  
 EXEQUIEL A. FRANCISCO  
 Chief Administrative Officer  
  
**Date:** 2022-04-07 14:52:10

**Approved By:**  
  
 EMERITO L. ROJAS  
 Agency Head  
  
**Date:** 2022-04-07 15:30:10